

**VILLAGE OF HIGHLAND HILLS**  
**CHARTER REVIEW COMMISSION MEETING**  
**December 4, 2024**  
**6:00 p.m.**

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**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. in Conference Room No. 14 of Village Hall by Mayor Michael L. Booker, who welcomed members and thanked them for volunteering. He noted that members represent both the neighborhoods and residential buildings of the Village.

**ROLL CALL:** Present were Verlaine Anderson, Diane Griggs, Damon Love, Tracee Oglesby, Walter Smith and Kenneth Troutman. Jacqueline Lark arrived a short time after the meeting had started. Also present: Council President Cassandra Pride, and Councilpersons Geavona Greene, David Mills, James McManus and Robert L. Wright, II. Absent was Law Director Thomas P. O'Donnell, who was ill.

**OATH OF OFFICE:** Mayor Michael Booker administered the Oath of Office to Verlaine Anderson, Diane Griggs, Damon Love, Tracee Oglesby, Walter Smith and Kenneth Troutman, and later to Jacqueline Lark when she arrived.

**ELECTION OF OFFICERS:** Everyone introduced themselves and related how long they have lived in the Village. Discussion was had as to the role of the Chair or President, and Vice Chair or Vice President. Mr. Love then nominated Tracee Oglesby to be Chair, which was seconded by Ms. Griggs. All voted aye and the motion carried 7 – 0.

Mr. Smith then nominated Mr. Love to serve as Vice Chair, which was seconded by Ms. Griggs. All voted aye and the motion carried 7 – 0.

Chairwoman Oglesby questioned whether attendance at meetings has to be in person, and Mayor Booker answered mostly in person.

Councilwoman Geavona Greene asked who she should send her questions and comments to, and Mayor Booker answered to the Chair, who will bring them to the committee for discussion. Law Director Thomas O'Donnell is the Commission's advisor.

**NEW BUSINESS:**

- a. Calendar of meetings – The following dates were agreed upon:  
Wednesday, December 18, 2024 at 6:00 p.m.  
Wednesday, January 15, 2025 at 6:00 p.m.
- b. Discussion of process for review of Charter – Mayor Booker related that there is a lot to think about to help the Village be more efficient. Both he and Council Members will be

making suggestions for review in the coming weeks. Two items the Mayor would like the Commission to consider are the three-year residency requirement for Commission members and reducing the number of Council members from five to four, with the Mayor being the tie breaker.

Mayor Booker concluded his remarks by saying when he took office he promised to keep the Village the way it is and to make it better. He is asking Commission members to do the same.

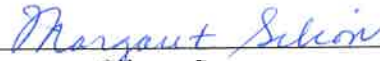
**MISCELLANEOUS:** None.

**PUBLIC COMMENT:** None.

**ADJOURNMENT:** There being no further business, it was moved by Mr. Smith and seconded by Ms. Anderson to adjourn the meeting. All voted aye and the meeting concluded at 6:33 p.m.



Tracee Oglesby, Chair



Margaret Sikon, Secretary